

**LAWTON CHILES MIDDLE ACADEMY  
400 N. FLORIDA AVE.  
LAKELAND, FL 33801**

**ORDERING  
DATES**

**GRADE 6: TUESDAY, May 2<sup>nd</sup>, 2011 FROM 4:00 PM TO 8:00 PM  
GRADES 7& 8: MONDAY, MAY 9<sup>TH</sup>, 2011 FROM 4:00 PM TO 7:00 PM**

Our measuring personnel will be at the school to take your order.  
This form is to be sent or brought to school on measuring day.  
We do allow for growth when measurements are taken in the spring.

**PAYMENT**

1. A 50% deposit is allowed on orders placed before June 1, 2011, when paying by check, money order or cash. You will receive a bill when the balance is due. All orders placed after June 1, 2011, must be paid in full. There will be a \$25.00 service charge on all returned checks.
2. When paying by **Visa , M/C, American Express or Discover Card** the total purchase will be charged to your account at the time the order is placed.

**ORDERING**

1. **We recommend that you place your order at the school on measuring day.**  
Parents are not required to attend the measuring.  
Students will be measured as a class during school hours if order form is returned.

2. Orders may also be placed by **PHONE**, please call **(800-237-1603)** or **FAX (866-713-0488)** or **ONLINE** at [www.fontaineapparel.com](http://www.fontaineapparel.com) by using **VISA, MASTERCARD, AMEX, or DISCOVER CARD**. You may also place orders by **MAIL** using the above **CREDIT CARDS, CHECK, or MONEY ORDER**. These orders will be shipped directly to your home.

**LATE  
ORDERS**

**ORDER EARLY! – PLEASE DO NOT WAIT UNTIL AUGUST**

All orders placed after June 1, 2011, will be processed according to date received and may not be delivered in time for school opening.

Uniforms are made in standard sizes. Alterations are the responsibility of the parent.

“Special” sizes are available for skorts and skirts at an additional \$15.00.

Please allow at least 8-12 weeks for “Special” items.

**EXCHANGES**

If an item does not fit, we will be happy to make an exchange.

You will be notified when we will be at your school for exchange day.

You may also return items via Fed Ex or Mail with the exchange form requesting proper sizes.

Refunds will be given in the form of check, unless payment was made by credit card.

No refunds or exchanges on merchandise after 30 days of delivery.

No refunds or exchanges will be made on “Specials”.

*Fontaine Apparel is open all year for your convenience.*

**PHONE ORDERS:**

TOLL FREE: 1-800-237-1603

Please have sizes, quantity, & credit card ready.

**Visa, MasterCard, AMEX, or Discover Card.**

TOLL FREE FAX: 1-866-713-0488

**SEND MAIL ORDERS & EXCHANGES TO:**

Fontaine Apparel Co., Inc.

1603 Sunshine Drive

Clearwater, FL 33765

PHONE: 727-441-3702 / 727-447-7297

Warehouse Hours: Monday – Friday 9 am to 5 pm

**Special Extended Hours July 11 thru August 26**

**(Tuesday, Wednesday, Thursday 9 am to 6 pm Saturday 10 am to 5 pm)**

**ORDER FORM ON THE REVERSE SIDE**

Internet Orders [www.fontaineapparel.com](http://www.fontaineapparel.com)

**Your School Access Number is 233**